

# CSWS Board of Trustees Committee Report to the BOT

**Name of Committee:** Executive Committee

**Date of BOT meeting:** 1/10/219

## **Committee Members**

Amber Jensen, BOT Co-President  
Veronica Gunesakara, Early Childhood  
Sarah Shaver, COT Co-Chair  
Donna Soldano, Enrollment Director  
Jason Grace, Business Manager  
Nicole Deutsch, Director of Community Development

**Meetings held:** 12/11/18 at Cedar Springs Waldorf in Development Office

## **Attendance at Committee Meeting(s) since Last Report**

Veronica, Sarah, Amber, Donna, Nicole

## **Narrative**

- The Executive Committee meets bi-weekly. In our recent meetings we have been focusing on the EC mandate, hoping to clarify the role of EC. We have been working with the CoT and Finance to develop a Sub Plan, hoping to formalize our process to create a healthy environment for teachers being out in absence of the Ped Chair. We worked together with all bodies to plan the ACM. We have gotten a lot of positive feedback about that meeting and are hoping to carry that positive energy through to next year's event. We worked with CoT and BOT to help form the consensus training for the Leadership Retreat that happened last week.

## **Near-Term Plans**

- **Decision on Fund-A-Need:** There does not seem to be a single item that is jumping out as an obvious choice for FAN this year. Ideas that are being discussed are: play structures, teacher bonuses, Eurythmy, storage, general maintenance repairs, updated computer hardware for staff.
- **Sub List and Policies around sub plans:** We are hoping to have formalized plans for when teachers need subs, including a pay matrix, a formal sub list, and a procedure for having subs come in to the classroom.
- **Formalizing rules around aftercare:** Discussion has come up about safety policies in the grades aftercare program. Discussions around policies around children with allergies being able to attend as well as playground rules for younger children. Judith and Kelsey have been asked for feedback regarding appropriate play for the younger children while in aftercare, and we have asked for feedback on playground rules from full faculty.

## **Longer-Term Plans**

- **EC Mandate:** This has been an ongoing discussion about what exactly our role is and how do we execute it. We have made great progress in this area, but I feel that this will continue to develop as we go through the Strategic Planning process.

Respectfully Submitted,  
Amber Jensen, Chair